

# PACE SCHOOL

DOCKET FILE COPY ORIGINAL Phone: (412) 441-1111  
Fax: (412) 441-5158

200 South Beatty Street at Baum Boulevard  
Pittsburgh, Pennsylvania 15206-3889

May 30, 2000

Federal Communications Commission  
Office of the Secretary  
445 12<sup>th</sup> Street, SW  
Room TW-A325  
Washington, DC 20554

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In the matter of: Request for Review by Pace School of Decision of Universal Service  
Administrator.  
FCC Docket Nos. 97-21 and 96-45

Form 471 Application Number : 0000131958  
FRN No.: 0000196293  
Funding Year: 07/01/1999 - 06/30/2000  
Billed Entity Number: 16601  
Contact Person: Kai S. Hoke

Dear Madam, Dear Sir

Please accept this letter as an appeal of the Universal Service Administrative Co. Decision of Appeal Letter dated May 1, 2000 in regards to our Letter of Appeal dated July 28, 1999.

Because there have been so many steps leading to this appeal letter, perhaps it would be best to start at the very beginning (for closer detail, please attachments).

On March 3, 1999, Pace School filed a Form 471 for Local Telecommunication Services. Mistakenly, Pace School listed the "Estimated Total Annual Pre-discount Cost" (Block 5, Line 15, Column 10) as \$3,960.00 while listing the "Estimated Monthly Pre-discount Costs" (Block 5, Line 15, Column 9) correctly as \$1,000.00.

At the beginning of May we received a "Receipt Acknowledgment Letter" for the above Form 471 in which the total annual pre-discount cost was listed as \$3,960.00.

On May 18, 1999, Pace School informed the School and Libraries Division by mail that the correct annual pre-discount cost should be \$12,000.00 and not \$3,960.00.

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List A B C D E

On June 16, 1999, Pace School received a call from Mr. Bob Valano of the SLD, identifying the discrepancy between the estimated monthly cost and the estimated annual cost on the Form 471. Mr. Valano was not aware of the letter that was sent to the SLC on May 18, 1999 and informed me that the form had to be processed as it was received.

The same day, I called the SLC Helpline and spoke to Mark about the problem. Mark advised me to wait until the form reaches a managers desk upon which the SLC will get in contact with the school.

Unfortunately, no manager got in touch with Pace School and on July 20, 1999 we received the decision letter approving us as we believe for the incorrect amount.

On July 28, 1999 Pace School filed a Letter of Appeal (see attachment) with the School and Libraries Division in regards to the above (Form 471 Application Number: 0000131958).

On May 1, 2000 the School And Libraries Division informed us (see attachment) that our appeal was denied in full with the following explanation:

*The information submitted on the original application and during the review process is the responsibility of the applicant. Corrections to the application cannot be made once the application is approved, unless the error is proven to be the fault of the SLD.*

*Funding requests beyond those included on the original 471 can only be considered if included on a new 471.*

I do agree with the School and Libraries Division that the information submitted on the application is the responsibility of the applicant but I also feel that I was misinformed by their support staff.

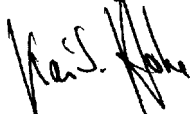
Only upon receiving the Appeal Decision letter was I made aware that I could have filed a new form 471. This is not what I was originally told to do. As a matter of fact, I was told (see attachment) to "sit back" and wait until the application is forwarded to a manager who will then get in contact with me.

Immediately after I received the "Receipt Acknowledge Letter" I have contacted the SLD and followed their advise in an attempt to correct this error apparently without any success.

I am requesting a review of this matter. Thank you in advance for your consideration.

Please feel free to contact me personally at (412) 441-1111 ext. 607 if you require any additional information.

Sincerely,



Kai S. Hoke

Information Management Specialist

attachments



UNIVERSAL SERVICE  
ADMINISTRATIVE CO.

**SCHOOLS AND LIBRARIES DIVISION**

Box 125 – Correspondence Unit  
100 South Jefferson Road  
Whippany, New Jersey 07981

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**Administrator's Decision on Appeal - Funding Year 1999-2000**

May 1, 2000

Kai S. Hoke  
Pace School  
200 South Beatty Street at Baum Blvd  
Pittsburgh, PA 15206-3889

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JUN 2 2000  
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Re: Billed Entity Number: 16601  
Application Number: 131958  
Funding Request Number(s): 196293  
Your Correspondence Dated: 7/28/99

After thorough review and investigation of your appeal, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company has resolved your appeal seeking approval of additional discounts for the second program year. This letter addresses our decision concerning each Funding Request Number that was included in your letter of appeal for the Application Number cited above. If your letter of appeal addressed more than one Application Number, a separate letter will be issued to inform you of our decision on the appeal of each Application Number.

Funding Request Number: 196293  
Decision on Appeal: Denied in full

**Explanation:**

- The information submitted on the original application and during the review process is the responsibility of the applicant. Corrections to the application cannot be made once the application is approved, unless the error is proven to be the fault of SLD. Funding requests beyond those included on the original 471 can only be considered if included on a new 471.

If you feel further examination of your application is in order, you may file an appeal with the Federal Communications Commission, Office of the Secretary, 445 12<sup>th</sup> Street, SW, Room TW-A325, Washington, DC 20554. Before preparing and submitting your appeal, please be sure to review the FCC rules concerning the filing of an appeal of an Administrator's Decision, which

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are posted to the SLD Web Site at <[www.sl.universalservice.org](http://www.sl.universalservice.org)>. You must file your appeal with the FCC no later than 30 days from the date of the issuance of this letter, in order for your appeal to be timely filed.

You should now move ahead, if you haven't already done so, with your Form 486 and related post-commitment arrangements for services for which funds have been committed and services have begun to flow. We thank you for your continued support, patience, and cooperation during the appeal process.

Schools and Libraries Division  
Universal Service Administrative Company

# PACE SCHOOL

Phone: (412) 441-1111  
Fax: (412) 441-5158

200 South Beatty Street at Baum Boulevard  
Pittsburgh, Pennsylvania 15206-3889

July 28, 1999

Letter of Appeal  
Schools and Libraries Division  
P.O. Box 125  
Correspondence Unit  
100 South Jefferson Road  
Whippany, NJ 07981

**RECEIVED COPY**  
**JUN 2 2000**  
**FCC MAIL ROOM**

Re: Form 471 Application Number : 0000131958  
FRN No.: 0000196293  
Funding Year: 07/01/1999 - 06/30/2000  
Billed Entity Number: 16601  
Contact Person: Kai S. Hoke

Dear Madam, Dear Sir

Please accept this letter as an appeal of the SLD Decision Letter dated July 20, 1999 in regards to our Form 471, Application Number 131958.

On March 3, 1999, Pace School filed a Form 471 for Local Telecommunication Services. Mistakenly, Pace School listed the "Estimated Total Annual Pre-discount Cost" (Block 5, Line 15, Column 10) as \$3,960.00 while listing the "Estimated Monthly Pre-discount Costs" (Block 5, Line 15, Column 9) correctly as \$1,000.00.

At the beginning of May we received a "Receipt Acknowledgment Letter" for the above Form 471 in which the total annual pre-discount cost was listed as \$3,960.00.

On May 18, 1999, Pace School informed the School and Libraries Division by mail that the correct annual pre-discount cost should be \$12,000.00 and not \$3,960.00.

On June 16, 1999, Pace School received a call from Mr. Bob Valano of the SLD, identifying the discrepancy between the estimated monthly cost and the estimated annual cost on the Form 471. Mr. Valano was not aware of the letter that was sent to the SLC on May 18, 1999 and informed me that the form had to be processed as it was received.

The same day, I called the SLC Helpline and spoke to Mark about the problem. Mark advised me to wait until the form reaches a managers desk upon which the SLC will get in contact with

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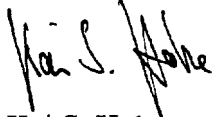
the school.

Pace School has made several attempts to correct this error without success.

I am requesting a review of this matter and consideration for acceptance of the corrected Form 471. Thank you in advance for your consideration.

Please feel free to contact me personally at (412) 441-1111 ext. 607 if you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Kai S. Hoke", written over a horizontal line.

Kai S. Hoke

Information Management Specialist

attachments

# PACE SCHOOL

Phone: (412) 441-1111

Fax: (412) 441-5158

200 South Beatty Street at Baum Boulevard  
Pittsburgh, Pennsylvania 15206-3889

May 18, 1999

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Data Entry Corrections  
School and Libraries Corporations  
P.O. Box 125  
Correspondence Unit  
100 South Jefferson Road  
Whippany, New Jersey 07891

**RE: FCC Form 471 receipt acknowledgment letter to applicant**

To whom it may concern:

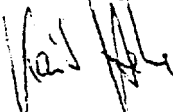
This letter is in responds to your "form 471 receipt acknowledgment letter" in regards to our form 471 application number 131958.

I believe there is a mistake on the total annual pre-discount costs for services.

The correct amount should be \$12,000.00 and not \$3,960.00 as stated in your letter.

Please feel free to call me should you need any further information.

Sincerely,



Kai S. Hoke

*Information Management Specialist*